



9th February 2024

Dear Parent/Carer,

Following the announcement of Mrs Key leaving the Primary Phase I would like to update you on the new agreed structure moving forward.

Mrs S Whitcombe and Mr L Cross will share the role of Primary Leader. Mrs S Whitcombe will be responsible for the Safeguarding and Well-Being of all pupils in primary phase. As you are aware, safeguarding is an umbrella of many aspects of school work including attendance, overseeing behaviours systems, health and safety, medication, child protection, e-safety, anti-bullying etc. If you have any concerns of this nature or need any support at all please do not hesitate to make contact. Mrs Pritchard will remain assisting in this role as our primary family engagement officer. Mrs S Whitcombe will also be overseeing pupils from Nursery to year 2.

Mr L Cross will be responsible for teaching and learning and curriculum within the phase and will also be overseeing years 3-6. If you have any learning related issues then please do not hesitate to contact him.

As their responsibility will increase it is only appropriate that they drop to a part-time teaching commitment in order to fulfil their roles. Mr L Cross will remain teaching year 6 pupils for the morning and Mrs Whitcombe will remain teaching the Nursery children in the afternoon. There will be a temporary teacher employed after half-term to cover morning Nursery and afternoons in Year 6. However, we understand the need for stability and therefore have planned for a longer term replacement after this initial period.

As always, thank you for your support and I wish you a restful half term break.

HEADTEACHER:

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